

Multi-User License Management

- Log on to manage.autodesk.com with the **contract admin Autodesk user credentials**.

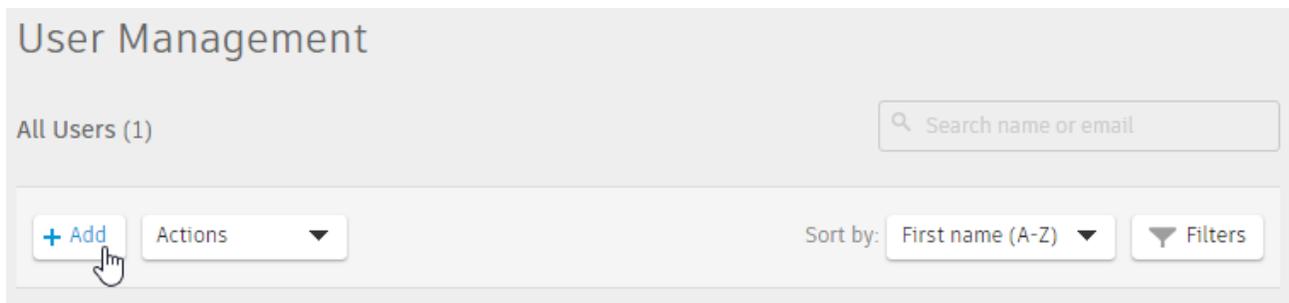
 **AUTODESK**. ACCOUNT



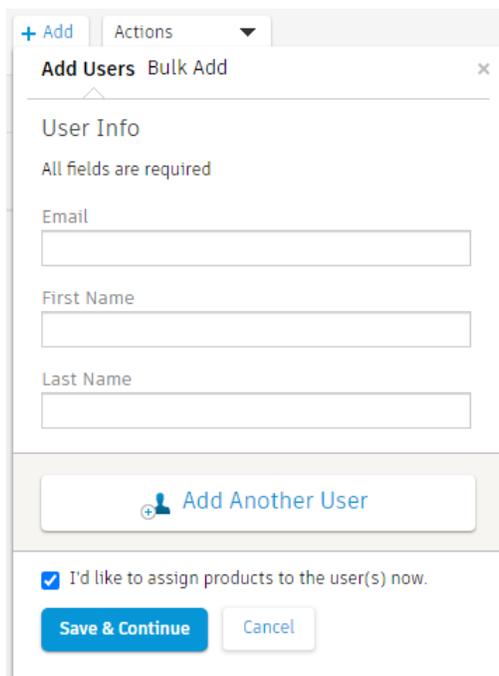
- On the left side of the Autodesk Account page, click on 'User Management'.
You may need to select 'Classic User Management'.

This next step is for adding a user to the account.

- Click on the '+Add' button in the User Management section.



- Fill in the information for the new user. Leave the bottom checkbox selected if you want to assign products right away.



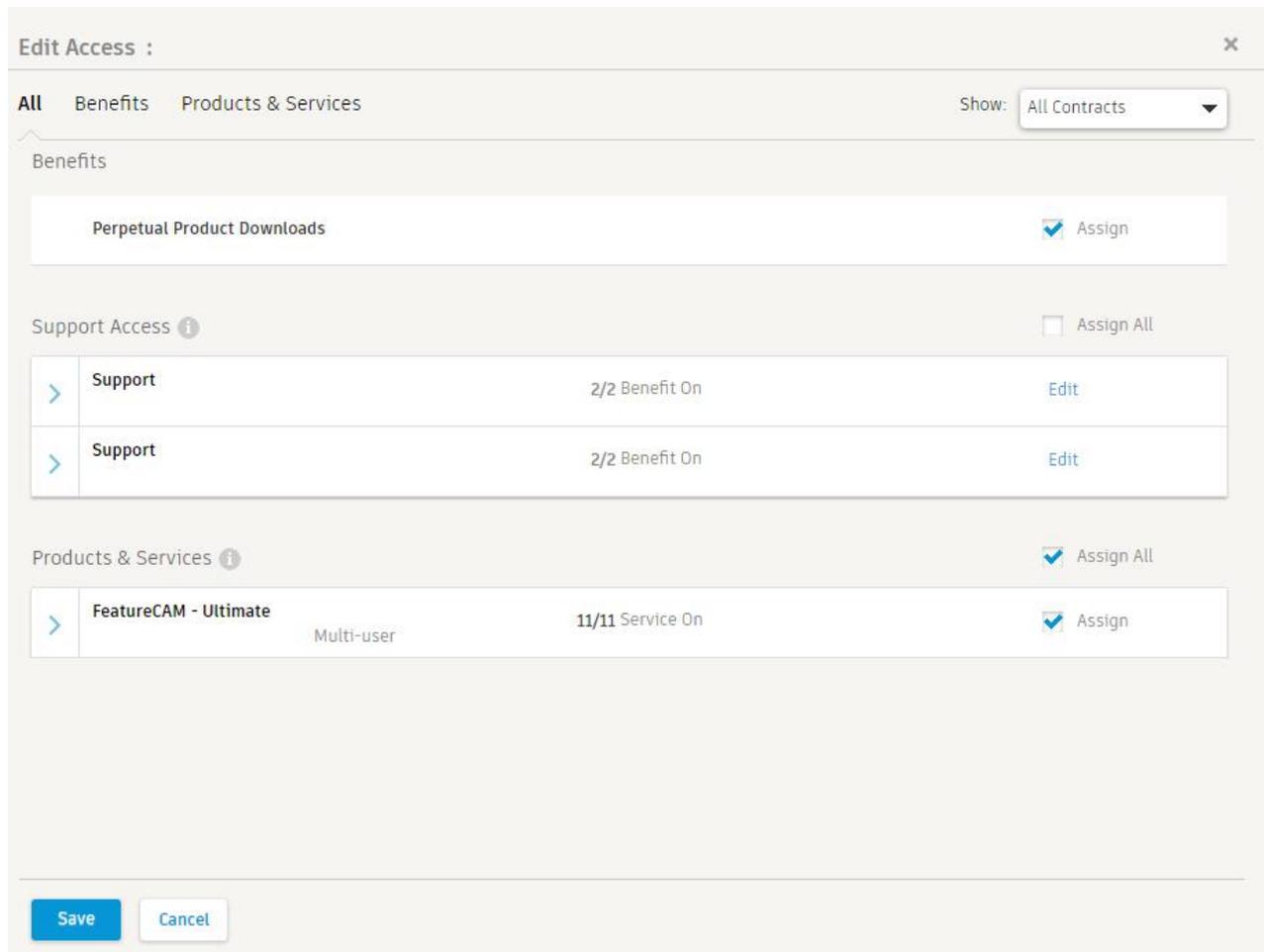
The screenshot shows the 'Add Users' dialog box. At the top, there is a '+ Add' button and an 'Actions' dropdown menu. The dialog box has a title bar that says 'Add Users Bulk Add'. Below the title bar, there is a section titled 'User Info' with the text 'All fields are required'. There are three input fields: 'Email', 'First Name', and 'Last Name'. Below these fields, there is a button that says 'Add Another User' with a person icon. At the bottom, there is a checkbox that is checked and labeled 'I'd like to assign products to the user(s) now.'. Below the checkbox, there are two buttons: 'Save & Continue' and 'Cancel'.

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- After adding the new user, click on 'Edit Access' under the specific user you want to attach a product seat to.



- The Edit Access dialog will open. Select the product(s) that you want to assign to the user. (Example: FeatureCAM – Ultimate)

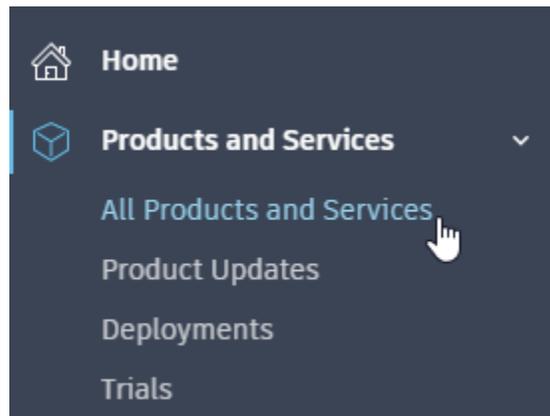


- Click Save.
Repeat this process for any additional user you would like to add.

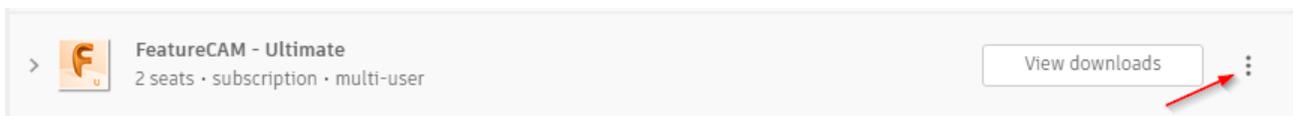
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The next steps require the product assigned user to be signed into the manage.autodesk.com webpage.

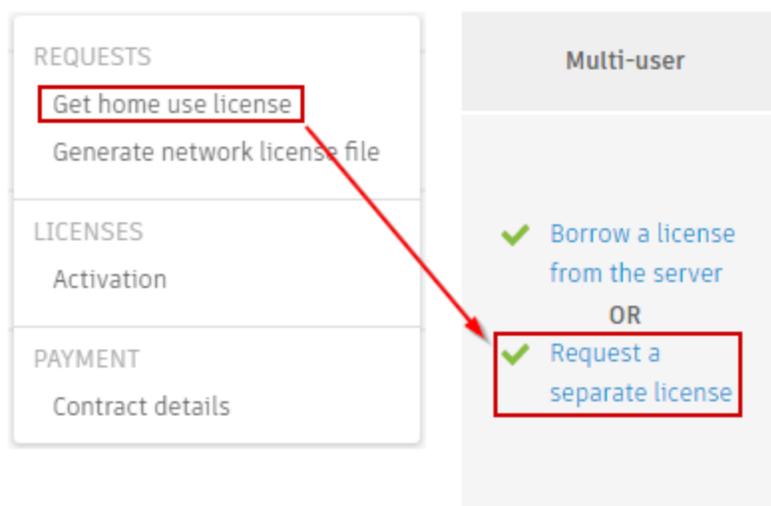
- Click on 'All Products and Services' in the left menu.



- Locate the assigned software and click on the 3 dotted icon located all the way to the right of the product name.

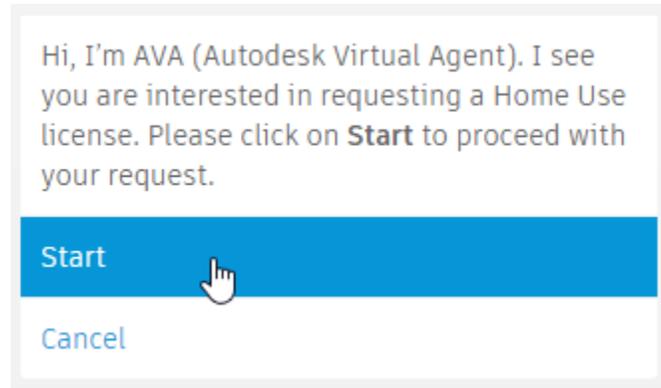


- Next, select 'Get home use license' and when the dialog opens, click on 'Request a separate license'.



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- A new browser tab will open. (ava.autodesk.com)
- Click on 'Start' to proceed.



- A new dialog will open to request the home use license.
- Make sure the user signed in is the one assigned to the specific product.
Each user needs to request their own home use license.

Request a home use license

1. Review your account information

You are signed in as:

We will use this email to pull up your account and send you a confirmation.

[Sign into a different account](#)

[Having trouble signing in?](#)

[<](#) [NEXT](#)

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- Next, enter the Serial number of the product that is assigned to the user.

Request a home use license

2. Product information

Serial number ^{*} ?

^{*} Required

[<](#) [SUBMIT](#)

[+ Have a question?](#)

- Once the Serial number is added and the product is selected, select the version you are requesting.

Version you're requesting ^{*}

 ▼

Only eligible versions are listed above. See eligibility requirements

- Click Submit.

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- After clicking Submit, you should get a confirmation stating that the license request was approved.

Request a home use license

 **Success**

Your home use license request was approved.

Install and activate your software using the following information. Select "stand-alone" during installation.

FeatureCAM - Ultimate
Serial number:
Product key:

This information will also be emailed to you at:

[RESTART](#)

[+ Have a question?](#)

Multi-User License Management

If there are any issues, please submit support ticket by clicking the link below or using the instructions on the 'NexGenCAM - Support Ticket' PDF.

[Click Here](#)



Home

Solutions

Tickets

Submit a ticket

Requester *

Email

Subject *

Issue with? *

...

Software Type *

...

Description *

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[+ Attach a file](#)

SUBMIT

CANCEL